

**Minutes – KTC Special Executive Meeting**  
**January 25, 2018 @ 7:00pm**  
Douglas Library, Queen's University

**In attendance:** Viki Andrevska, Mike Bartlett, Doug Bowie, Bob Goddard, Paula Loh, Taco Meuter, Nerissa Mulligan, David Stocks, Bud Nelson, Claire Tremblay, Chloe Wilson

**Absent:** Sam Faris, Gill Turnbull

**1. The Minutes**

We will review/approve the minutes from the previous meeting (January 16<sup>th</sup>, 2018) at our next regular meeting (February 13, 2018).

A discussion was had regarding whether minutes should be reviewed by the Chair of the meeting before they are distributed to all board members. Different views were deliberated. A decision was made: (1) only action items to be included in the minutes with some context and supporting documents if necessary and (2) a volunteer board member to review the minutes before they are distributed to all board members. David volunteered to review the minutes from this meeting.

**2. The Capital Project.**

Ideas for the capital project:

- Renovate the existing Club House  
Get estimate on rebuilding (safety of existing structure, timing of needed repairs, etc.)  
Is a staggered start possible, for example build Court 2/3 first?  
Need court usage info, such as lessons, bookings, ball machine use, to determine need priorities
- Build a new Club House  
Is a staggered start possible, for example build Court 2/3 first?  
Need court usage info, such as lessons, bookings, ball machine use, to determine need priorities
- New Build on existing club house site
- New Build on Court 7
- Sell the Club and relocate to build an indoor/outdoor facility  
Call the City regarding available land options.  
Belle Park – potentially free land. Space to build indoor courts.

Chloe, Doug and Rick went to the Club with Bill Anglin to acquire his opinion regarding renovating/rebuilding the existing club house. Some concerns were raised, for instance, would we need an elevator for the second

floor. Bill Anglin agreed to provide us a free estimate to renovate/rebuild the existing club house.

Paula made a presentation on the existing capital project and answered questions. She said that the goal is for construction to start on October 1, 2018. Courts 4, 5, and 6 will still operate. The new building and all other courts would be rebuilt in the fall. Court repainting, which depends on the weather, will have to be done in early spring when the tennis season might have started.

It was noted that a \$10,000 donation from Eric Davies was made for civil engineering work by Forefront Engineering, leading up to the 2015 capital project presentation.

Plan going forward:

- Get an estimate from Bill Anglin regarding renovation/rebuilding of the existing club house - Chloe
- Contact the City regarding Belle Park – David and Chloe
- Item on the agenda for the next Board meeting – goal of having defined options regarding the capital project
- At this point no information will be provided to the membership regarding the capital project

### **3. Other Business**

None

### **4. Adjournment at 9:30 pm**