

Minutes of KTC Board meeting
Tuesday, April 18, 2023
Zoom

Present: Julius Breza-Boski, David Corrigan, Tracey Corrigan, Abby Lincoln, Donna Lounsbury, Nadia McCarthy (arrived at 8:15), Taco Meuter, Simon van der Plas, Alma Thayer, Asia Zolnierczyk

Regrets: Jeff Elwood

Donna opened the meeting by highlighting a few items:

- Awarding of 34k from the Canada Jobs Program
- Gratitude to Elizabeth Huculak for her work on the above and a note of appreciation has been sent
- Noah Westwater resignation
- Spring cleanup tasks – windscreens are the priority

Donna also expressed her hope that despite the challenges, the ups & downs, that everyone try to stay positive this season. We have solid plans and a good team in place.

Governance Committee

On behalf of the Governance Committee, Bob reported that they are focused on two projects.

With respect to the bylaw project, a document has been created for use by Queen's Business Law Clinic, which will introduce to them the issues to be focused on as KTC works with them to revise our current bylaws. QBLC is currently on hiatus, but when they resume in May the student assigned will be given our document.

The Board would like the Governance Committee to consider an amendment to bylaw 5.07, such that midterm appointees to the Board serve in that capacity only until the next AGM.

Bob would like to meet with the Finance Committee to better understand how grants and donations we have received impact our status under the Ontario Not-For-Profit Corporations Act.

The Governance Committee's second priority is policy documents. Bob is working with Allan Whyte on drafting various documents for this purpose. Progress has been made on Health and Safety policy, and we will soon have drafts related to harassment/abuse and violence.

Creation of orientation documents will be the Governance Committee's third priority, but this has been hampered by thin resources (we are all quite busy).

Approval of the March minutes was postponed to a later date.

Vacancy on the Board

Moved and seconded that Gary Wilson be appointed to the Board to fill the vacancy created by Elizabeth Huculak's resignation. Carried.

Moved and seconded that Gary be appointed Secretary. Carried

(End of notes taken by Tracey.)

Donna welcomed Gary to the Board. He agreed to be chair of the facilities and operations committee.

Programs

David reported Conor Casey has been hired as club pro, to begin May 1. It's hoped he might find work in the off-season at the KRC and then be available for our club next year. David commended Jeff Elwood for his influence in getting Conor to come to the KTC.

Rishi as camp director would like to have eight instructors hired to cover absences.

Indeed has been a good platform for advertising positions at the club and doesn't appear to cost anything. Queen's also has a site we can use.

All indications are field at Winston Churchill P.S. will be available again this summer.

Try Learn and Play has received some interest from 4-5 schools. When he returns Rishi might be able to generate more interest.

Facilities

Taco reported asphalt paving will be done after asphalt becomes available at local plants in May. The paving will be done by Joe Bettencourt who laid the concrete walkway at the north end of the clubhouse.

The stability of the hitting wall is a concern, and if it's determined to be hazardous will have to be taken down.

Personnel

Alma reported with Noah Westwater's resignation Jack Rowlatt seems an excellent replacement, who has supervisory experience at a previous job as being a steward and player at the KTC.

Moved by Alma, seconded by Taco that Jack Rowlatt be hired as operations manager at up to 20 hours a week. Carried.

Moved by Alma, seconded by Simon that Jesse Benoit, Katie Orser, and Ana Vera Rodriguez be hired as full-time stewards for 2023; and Lucas Nault be hired part-time. Carried.

Membership

Abby reported on a successful trivia night in the clubhouse May 4. The next event is for new members.

Moved by Abby, seconded by David that a new members mix and match tournament be held Saturday, May 20, 10:30 to 12:30 with a light lunch to be provided. Carried.

David suggested it's a good idea to book as many courts as possible for events then release them when it's determined they're not needed.

Next club tournament is Switch Doubles Saturday, May 27.

Orientation session for stewards: Sunday, April 30, 1-3 p.m.

Junior Open House Saturday, June 3

Nadia is heading up a committee that includes Julie, Rishi, Jack and David, with volunteers pulled in as needed. It'll be held 10 a.m. to 2 p.m. using five courts.

National Fitness Day

Also on June 3, Alma is organizing a group to participate in the event at Shannon Park. Mini-nets and green dot balls will be used to acquaint kids with tennis.

Donna reported Noble Tennis School programs have many registrations for May. June is in the planning stages, with Tony Roth responsible for staffing.

CourtReserve

Tracy will set up a committee to investigate how best to get the most out of our new booking system. This includes its announcement function, which can be used in conjunction with other methods, for example electronic screens and the club's bulletin board.

Next meeting: Wednesday, May 17 at 7:00 p.m. by Zoom.

Meeting adjourned at 9:05 p.m.