

**Minutes of KTC Executive Meeting
September 10, 2019, 7:00-9:45 pm
Gary's home**

In attendance: Mike Barrett, Doug Bowie, Taco Meuter, Nerissa Mulligan, Bud Nelson, Chloe Wilson, Gary Wilson (Secretary)

- 1. Agenda approved.**
- 2. Moved by Gary, seconded by Taco carried: that minutes from August 12 Board meeting be approved, with the addition of Bud's pointing out that the KTC donated two guest passes to be auctioned at the North Crosby (Westport) Fundraiser, Aug. 22.**
- 3. Queen's Tennis**

Mike's discussions with Zoe from Queen's Tennis Club (QTC) have resulted in an agreement. QTC will provide our club with full list of their members for court booking purposes. It's expected Zoe will report usage of Queen's recreational (non-QTC member) players.

- 4. Membership Committee Update**

Bud reported Viki Andrevska has been excellent co-ordinating events this season.

Membership stands at 460. To keep or increase that number next year we should consider advertising the club emphasising improvements we're making this year.

To help with clean-up and garbage disposal, we're encouraging participants in tournaments and socials to bring their own plates and cutlery for meals at these events.

- 5. Programs**

Camp survey: Nerissa said results of her survey of participants of the summer camps were positive and could help boost future participation. She will email highlights to the Board.

Regarding junior programs, Chloe said we need better planning to increase participation. Junior lessons in May and June worked well but perhaps like other

sports we should find ways to include non-members in our junior activities that would expand interest in tennis.

Also, we should analyze junior registration over several years, information Bud said he could provide. Chloe reported that Anne thought the camp instructors performed well in the junior clinics.

6. Finance Committee/Treasurer Update

Kristine our bookkeeper has resigned. Taco says financial transactions since the beginning of this year haven't been recorded properly and it will require extra work to correct them.

Moved by Bud, seconded by Doug, carried: that in light of Kristine's resignation, Taco takes over the remainder of Kristine's contract (up to Oct 31, 2019) as bookkeeper and is paid in accordance with the existing contract.

7. Facilities & Infrastructure

Doug reported three stewards – Allie, Dana and Pilar – are doing their best to cover as much as they can now that they're back in school. Grass cutting is especially challenging so hiring a lawn service is being considered.

Also being considered is installing metal garbage bins (as used in cottage country) on west side of court 7 fence. This would provide secure, accessible storage of club garbage and permit removal of the dilapidated shed outside north end of clubhouse.

Ben Doornekamp measured light spillage from lights on courts 4-6 as requested by city as part of its site plan approval of the Fall project.

8. Assigning a new Abuse and Harassment Officer

Doug reported Bob Goddard is willing to be the club's Abuse and Harassment Officer.

Moved by Doug, seconded by Taco, carried: that Bob be confirmed in this position.

9. Communications Committee Update

Taco will email September's KTC Announcements in the next day or two.

10. Governance

Gary has booked the auditorium at Ongwanada on Nov. 19, 6-10 p.m. for this year's AGM.

11. Adjournment at 9:40.