

Minutes
of the Annual General Meeting
of the Kingston Tennis Club
Thursday, October 9, 2014, 7:30pm
at 45 Napier Street, Kingston.

1. Call the meeting to Order

2. Approval of the Minutes of AGM for 2013

Approved

3. Treasurer's Report – *Taco Meuter*

- Treasurer's Report distributed in the 2014 Annual Report
- Our best financial year ever!
- We had higher income from camps compared to 2013 (the main reason was that enrollment capacity was increased by 33%, with no significant increase in expenses)
- We incurred \$8,500 in costs for the infrastructure project this year for the archaeological survey and some design fees.
- The new clubhouse and court expansion is projected to cost approximately \$1M.
- We liquidated all debts this year
- We will have our financial statements audited this coming year
- The current financial report contains the following claim:

These balance sheets, income statements and statements of cash flows present fairly and in all material respects, the financial position, performance and cash flows of the Kingston Tennis Club for the financial years ending September 30, 2014 and 2013 respectively

Danny Purdon (an accountant) suggests that this claim should be left off the report as the financial statements have not been audited and thus the claim has no merit. It is agreed that this statement would be rephrased in the future.

-Danny also suggests that having HST on the financial statements as an expense is not correct. He believes that when the statements are audited this practice will be questioned and making the change beforehand will save time and money in the audit. Taco explained that HST is bundled in the sales figures and is, therefore, netted out as an expense to accurately represent the net income of the club.

4. President's Report – *Paula Loh*

- President's Report distributed in the 2014 Annual Report
- Lars Thompson referred to the junior drop-in sessions that were instigated this year, and suggested that we include the adult morning drop-in tennis in next year's advertising leaflet, as this may encourage more seniors to join the club. These people may not have anyone to play with, and this feature would be a highlight for the club. The drop-in sessions also promote inclusivity, as men and women are matched up for games based on skill level and not by gender (unlike many clubs).

5. Infrastructure Committee Report (Building Project) – Paula Loh, on behalf of Eric Davies

- Infrastructure Committee Report distributed in the 2014 Annual Report
- Discussion around parking. Changes to the City of Kingston parking by-laws could result in restrictions on street parking in front of the club. The City has proposed a 3-hour free parking limit. Concern that if parking becomes difficult, senior members may choose to play at renovated public tennis courts that have ample free parking. Some suggestions to consider are applying for slant parking, or parking on both sides of the street (as is currently allowed in front of the Lawn Bowling Club).
- Discussion around the budget for the infrastructure project. A concern was expressed that the project may run over schedule and impact the spring 2016 season.
- Igor Kozin stated that he now promotes the rejected option from 2012 to sell the club property and purchase a site elsewhere, given the updated cost of the current project.
- On a point of order raised by Lars Thompson, discussion should not focus on decisions already made at previous AGMs and the KTC Special Meeting of 2012 with regard to the clubhouse project, as this is not part of the current agenda. The board will be presenting a design and up-to-date project budget to the membership at a later date, and discussion and decisions can occur at that point.

6. Amendments to KTC bylaws

A separate motion was put forth by Paula Loh to accept each of the following amendments to the bylaws:

1. Modify section **1.01 Definitions** to add a definition for “Question”.

Motion passed

2. Amend section **4.07 Representatives of Full Members** to provide clarification that questions proposed and voted on at the same meeting cannot be voted on by proxy.

Motion passed

3. Amend section **4.10 Show of Hands** to provide clarification that section 5.08 follows the procedure as outlined in section 4.10. That is, that executive board meetings are also considered to be meetings of members.

Motion passed

4. Amend section **5.08 Votes To Govern** to provide clarification that this section refers back to the method as outlined in sections 4.09 and 4.10 and that proxy voting cannot be used at board meetings.

Motion passed

7. Election of 2014 Executive

Motion by Lars Thompson to accept the slate as presented:

President – Paula Loh
Vice-President – David Stocks
Secretary – Chloe Wilson
Treasurer & Website Editor – Taco Meuter
Membership & IT Support – Bud Nelson
Club Maintenance/Infrastructure – Rick Donaldson
Junior Development – John Sylvester
Social Coordinator – Claire Tremblay

Motion passed

There remain two vacant positions for Advertising & Marketing and Newsletter Editor, which may be filled by the board at a later date.

8. Other Business

Discussion around steward requirements in the fall – suggestion that lack of steward presence during daytime hours presents a safety concern and problem for members wishing to make court bookings in person or on the phone rather than online.

Motion (Lars Thompson): Be it resolved that the executive review the hours and responsibilities of stewards after Labour Day until the official closing date of the club.

Motion passed

9. Adjournment

Meeting adjourned at 9:30pm

Appendix 1: Members in Attendance

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|-------------------|---------------------|
| 1. Lars Thompson | 11. Taco Meuter |
| 2. John Sylvester | 12. Paula Loh |
| 3. David Stocks | 13. Derek Bennett |
| 4. Rick Donaldson | 14. Claire Tremblay |
| 5. Danny Purdon | 15. Gerald Edwards |
| 6. Samuel Faris | 16. Mark Nelligan |
| 7. Sunil Chaudhry | 17. Gary Wilson |
| 8. Mariana Silva | 18. Igor Kozin |
| 9. Chloe Wilson | 19. Elena Personova |
| 10. Mike Bartlett | |