

Kingston Tennis Club

Board of Directors' Meeting – January 11, 2023

In attendance:

Chair: Donna Lounsbury (President)

Alma Thayer (Past President)
Tracey Corrigan (Vice - President)
Elizabeth Huculak (Secretary)
Taco Meuter (Treasurer)
David Corrigan
Jeff Elwood
Abby Lincoln
Nadia McCarthy
Simon van der Plas
Asia Zolnierczyk
Julius Breza-Boski
Gary Wilson
Bob Goddard
Julie Hoffarth

1. Approval of Agenda Motion Alma, 2nd Asia, Passed

2. Remarks by President

The president welcomed the 6 new members and 3 ex-officio members, Gary, Bob and Julie. She thanked Alma for organizing the Frontenacs event that was a great way to bond the new Board. She acknowledged the early work already underway (Taco and Tracey working to adopt Court Reserve to replace Jegysoft; Elizabeth's submission of the Canada Summer Jobs grant).

Board meetings would be scheduled for the 2nd Wednesday of each month with the Executive Committee meeting the previous week.

Board Committees are how KTC gets things done and while there are individual areas of focus, there will have to be cross communication of ideas and depend on our culture of Cooperation, Collegiality and Collaboration.

3. Approval of November minutes (Gary Wilson) Motion: Alma; 2nd Tracey. Passed (old Board)

The AGM Minutes will be in presented in February 2023 formally approved by the membership at the AGM in November.

4. Committee Reports

The committee chairs presented their reports (circulated and uploaded to Google Docs).

Comments and Motions for Committee Reports are noted as follows:

- a. Governance (Bob Goddard)
 - Focus on completing the Bylaws and other policies and procedures
 - Succession planning a priority

- The Secretary (Elizabeth) will contribute informally to the Governance Committee and will ensure that Corporate Records are maintained (Google Docs) along with Corporate Calendar, and Issues and Opportunities Tracker for actions directed by the Board.

Motion: to Appoint committee members

Julie Hoffarth – Co-Chair Membership

Gary Wilson – Facilities and Operations and Stakeholder Relations

Bob Goddard – Chair Governance

Motion: Elizabeth; 2nd Abby, Passed

b. Membership (Abby, Julie Hoffarth)

- Importance of coordination with Communications and Court Reserve to engage volunteers
- Priority to attract new members and add new social events (off court) in addition to the those related to tournaments
- Need to get better data – is there interest for beginner clinics
- Thoughts to create events for various age groups and perhaps non-members

No Motion.

c. Facilities & Infrastructure (Elizabeth)

- Committee is now accountable for Facilities and Operations
- Mandate is to support the needs of other Committees with respect to facilities and equipment as well as member services.
- Operations will involve Hiring plans and process – stewards, head steward, operations manager and is linked to Programs and Governance
- Google Drive to be used to ensure protection of Corporate records
- Application has been made to Canada Summer Jobs to offset staffing costs for Operations and Programs. 11 Positions for a total ask of \$72,369.50.

No Motion.

d. Programs (David, Jeff)

- New approach to programs to expand opportunities for both kids and adults
- Recruitment of Club Pro and Camp staff along with curriculum is a priority to improve quality. Move Kids tournament to end of season for skills consolidation.
- Tournaments aligned to ATP/WTA Majors
- Proposed beginner clinics

Motion: Confirmation of Tournament Dates as proposed.

Motion David; 2nd Elizabeth, Passed

e. Communications (Tracey)

- Update on new booking platform, Court Reserve – Launch Mid February
- Priority to get registration open

No Motion.

f. Finance & Treasurer's Report (Taco)

- General discussion about fees rationale, structure and impact of competition

- Noted that members with an affordability challenge can receive subsidy

Motion: to approve fees as proposed

Motion: Taco; 2nd Nadia, Passed

5. Other business & date of next meeting

Next meeting February 8, 2023

6. Adjournment