

KINGSTON  
TENNIS  
CLUB

# JUNIOR CAMPS

Where love for tennis begins...



PARENT GUIDE

# IMPORTANT INFORMATION TO ENSURE YOU AND YOUR CHILD 'ACE' THE SUMMER TENNIS CAMP EXPERIENCE!

Welcome to the Kingston Tennis Club Junior Tennis Camps! We are thrilled to have your child join us for a summer filled with fun, learning, and, of course, plenty of tennis action. At Kingston Tennis Club, we believe in fostering a love for the game while providing a safe and engaging environment for your child to develop their skills.

This Parent Guide is designed to provide you with all the essential information you need to ensure a satisfying experience for both you and your young tennis enthusiast. From camp schedules and safety measures to what to pack and how to stay connected, we've got you covered.

Feel free to flip through the pages, and if you have any questions along the way, our friendly staff and volunteers are available to assist you. Get ready for a summer of smashes, serves, and smiles as we embark on this exciting tennis journey together at Kingston Tennis Club!

## Sun & Health Safety

Our intent is to provide basic first aid for, and monitoring of, minor health issues that may arise during the camp day.

### Allergies

Our camp is a nut-free zone and all of our counselors are trained in First Aid and CPR techniques. If your child has a life-threatening allergy, please take some extra time on the first morning of camp to discuss with our camp director the nature of the allergy and other pertinent information. Although this information is noted at time of registration, you are welcome to discuss in more detail with our camp director at camp start. If your child has an EpiPen, please be sure your child takes it to camp each day.

### Sunscreen & Hat

We ask that you apply **sunscreen** (rain or shine) on your child before getting to camp each morning. On the first day of camp, please provide sunscreen (LABELLED!) that can be kept in your child's backpack and reapplied at designated times during the day. The club does keep extra sunscreen on hand if required.

All campers should wear a **hat** when outdoors and should arrive at camp wearing a hat to prevent overexposure to the sun.

### Hydration

Campers will be given plenty of opportunities for water breaks and the club has a water refill station for their convenience. Please note that we no longer sell plastic water bottles, however, sports drinks are available for purchase.

## What to Pack

Here are our recommendations of what your child should bring to camp each day.

- |  |  |
|--|--|
| <input type="checkbox"/> Hat   | <input type="checkbox"/> Water bottle                            |
| <input type="checkbox"/> Sunscreen   | <input type="checkbox"/> Non-marking athletic shoes              |
| <input type="checkbox"/> Nut-free lunch  | <input type="checkbox"/> Nut-free snacks (for a boost of energy) |
| <input type="checkbox"/> EpiPen (if needed)  | <input type="checkbox"/> Windbreaker/sweatshirt (on cooler days) |
| <input type="checkbox"/> Junior tennis racquet (optional as we do have a supply of racquets on hand) |  |

**Please remember to label all personal items as we often end up with a large inventory in our lost & found!**

## Pick Up & Drop Off

New for 2024, we are implementing stricter pick-up procedures. These changes are aimed at enhancing the overall safety and security of your children during their time with us. Our top priority is to create a positive and secure environment for all participants, and we believe these measures will contribute to a more organized and protective experience.

### Drop Off

Drop off is at 45 Napier St. Parents are asked to sign children in each day upstairs in the Wilson Clubroom.

- Regular drop off time is from 8:50AM to 9AM for morning or full day camps.
- Regular drop off time for afternoon camps is from 12:50PM to 1PM.

### Pick Up

**YOU MUST PRESENT PHOTO IDENTIFICATION EVERY DAY** when picking up your child. If another individual (other than the child's mother or father) is picking them up, we will need an email ([campdirector@kingstontennisclub.com](mailto:campdirector@kingstontennisclub.com)) letting us know.

If your child has permission to walk to and from camps, you must inform the camp director.

### Before & After Camp Supervision

Morning sessions run from 9AM to 12PM and afternoon sessions run from 1PM to 4PM.

Full day camps run for 7 hours from 9AM to 4PM and include a supervised 1-hour lunch break.

Before and/or After camp supervision is available for an additional charge of \$35 per week for either mornings or afternoons (total cost of \$70 per week for both morning and afternoon care). Single day is not available.

Before camp/early supervision begins at 8AM. After camp/late supervision ends at 5PM.

## General Information

### Registration Terms

Payment for camp is due at the time of registration. Registration is non-refundable, except for medical reasons. Refund requests must be in writing and accompanied by a doctor's note. Refunds will be issued by cheque within two weeks from the date the refund was requested and a \$35 administration fee will apply.

Transfers between camps is not permitted unless the KTC receives at least 21 days notice of this request. A transfer may be permitted within 21 days if a) there is space in the camp you are transferring to and b) there is someone on the waiting list who can fill your spot in the camp you are transferring from.

Payment for Before and/or After Camp Supervision is due at time of registration and is refundable, minus a \$10 administration fee. Supervision slots are in low demand, and as such, do not have to be booked when registering for camps. If you wish to avoid paying a cancellation penalty, we recommend that you wait until you are certain you need supervision before making a reservation.

### Schedule

Our camps have an on-court and off-court schedule in 90-minute blocks in the morning and the afternoon. The off-court segment is held at the Winston Churchill Public School field, which means your child will be making the 3-minute walk from the club to the field twice a day. Rest assured, our staff has been trained on safety and the detailed safety procedures to be followed.

### Age Groups

The junior tennis camps are for children aged 7 to 14. As a general rule, campers will be divided by age based on the age distribution in each particular week. In certain cases, campers may be placed in older groups if their skill level surpasses their age group. This will be at the discretion of the camp staff.

### Friend Requests

We will try to accommodate all individual requests to have children in the same group. You will be asked to provide this information on your registration form. If unknown at time of registration, we ask that you let our camp director know at least one week prior to camp start.

## Important Contact Information

Phone: 613-542-2467

General Inquiries: [ktc@kingstontennisclub.com](mailto:ktc@kingstontennisclub.com)

Camp Director: [campdirector@kingstontennisclub.com](mailto:campdirector@kingstontennisclub.com)

Address: 45 Napier St. Kingston, ON K7L 4X1